

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



February 8, 1980

ALL-COUNTY INFORMATION NOTICE I-19-80

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REPORTING OF INDOCHINESE REFUGEES ON TITLE XX SOCIAL SERVICES
STATISTICAL REPORT (FORM 1)REFERENCE: MANUAL OF POLICY AND PROCEDURE, STATISTICAL REPORTS,
SECTION 26-514.10

On Form 1 of the subject statistical report (Form SOC 242), the last column at the lower right-hand side of the form calls for reporting counts of "Vietnamese and Cambodian Refugees" that received one or more social services funded through the 100 percent federally funded Indochinese Refugee Assistance (IRAP) Program. Although the wording on the form refers to Vietnamese and Cambodian refugees, there was no intention to limit reporting to these two ethnic groups; report any Indochinese persons (including those of other ethnic groups) who received social services funded under the IRAP program under this heading. As soon as administratively feasible, this heading will be changed on the form to read "Indochinese Refugees".

Current reporting instructions released in the former State Department of Health, Social Services Statistical Reporting Letter No. 1978-17, dated June 30, 1978, on the subject, "SSRR Follow-up Questions and Answers" modified the reporting instructions for such persons on Form 1 found on Page 46 of the Statistical Reporting Handbook dated March 1978 as follows:

"Social Services provided to Vietnamese and Cambodian refugees under the Vietnamese and Cambodian Refugee Program are 100 percent federally funded (separate from Title XX funding source). Form 1 calls for statistical reporting of the number of Vietnamese and Cambodian refugees who received one or more social services under this program during the report quarter. Report these individuals only under the "Vietnamese and Cambodian Refugee" heading on the form. Do not report such cases anywhere else on Form 1 or on any other Title XX statistical reporting form (Form 2A, 2B, 3A, 3B or Form 5)."

Again, the reference in this reporting instruction to Vietnamese and Cambodian refugees should be interpreted to mean Indochinese Refugees, and counties should report accordingly.

Beginning with the report for the January-March 1980 report quarter, only the count called for on the "Total" line under this heading will be required. Thus, the counts for "Continued from Last Period", "Initiated This Period", "Discontinued This Period", and "Continuing to Next Period" will no longer be required. The report form will be modified to reflect this change as soon as administratively feasible. In the meantime, disregard these other cells.

Please direct any questions about reporting such persons on Title XX social services statistical reports (Form 1) to David Webber at (916) 322-5462 or (ATSS) 492-5462.

Sincerely,

A handwritten signature in cursive script that reads "Claude Finn".

CLAUDE FINN
Deputy Director
Administration Division

FORM 1
COUNT OF PRIMARY SOCIAL SERVICES RECIPIENTS

Period Ending

Mo.	Yr.
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Quarterly
Yearly

Check One

Name of County		TITLE XX										Check One	
SERVICE PROVISION STATUS	TOTAL TITLE XX AND TITLE IV (Excludes Refugees)	AFDC		INCOME ELIGIBLES		INCOME ELIGIBLE (MEDICAL)		WITHOUT REGARD TO INCOME (PROTECTION GOAL ONLY)		No. Adult Recipients	No. Child Recipients		
		No. Adult Recipients	No. Child Recipients	No. Adult Recipients	No. Child Recipients	No. Adult Recipients	No. Child Recipients	No. Adult Recipients	No. Child Recipients				
Continued from Last Period 01													
Initiated This Period 02													
TOTAL 03													
Discontinued This Period 04													
Continuing to Next Period 05													

SERVICE PROVISION STATUS	TITLE XX						TITLE IV-C	TITLE IV-B
	SSI						AFDC WIN No. Recipients	CWS No. Recipients
	AGED No Recipients	BLIND		DISABLED				
		No. Adult Recipients	No. Child Recipients	No. Adult Recipients	No. Child Recipients			
Continued from Last Period								
Initiated This Period								
TOTAL								
Discontinued This Period								
Continuing to Next Period								

VIETNAMESE AND CAMBODIAN REFUGEES	No. Recipients				
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Form 1

COUNT OF PRIMARY SOCIAL SERVICES RECIPIENTS

On this form, count *only* those *Primary Recipients* who received one or more Title XX or Title IV social services during the report period. Include Primary Recipients who either themselves received one or more social services directly, or on whose behalf one or more social services were received by another individual. If a Primary Recipient received services under two programs during the report period (i.e., Title IV-C and Title XX), report the service provision status of the Primary Recipient in each program.

DEFINITIONS OF TERMS

Primary Recipient — An individual for whom one of the five goals is established and for whom services are provided for the purpose of achieving the goal. Services are considered to be provided to the Primary Recipient *when they are provided to other members of the Primary Recipient's family to facilitate achievement of his/her goal*. These services are considered to be received by the Primary Recipient.

In the Title IV-C WIN Program, the Primary Recipient is the WIN registrant. *Do not* report persons who received *only* a WIN appraisal on this form.

Service Provision Status — The condition of the recipient within the services provision structure. The four conditions are: (1) Continued From Last Period; (2) Initiated This Period; (3) Discontinued This Period; and (4) Continuing to Next Period.

Continued From Last Period — Under the applicable reporting category, enter the total number of Primary Recipients who received services in the preceding period *and who continued to receive services during the report period*.

Initiated This Period — Under the applicable category, enter the total number of Primary Recipients who began receiving services during the report period (i.e., did not receive services during the previous period). (Include those for whom services were terminated during a *previous* period and began again during the report period.)

Discontinued This Period — Under the applicable reporting category, enter the total number of Primary Recipients for whom all social services were terminated during the report period. (Do *not* include those who terminated and restarted services during the report period.)

Continuing to Next Period — Under the applicable reporting category, enter the total number of Primary Recipients who received services during the report period and who will continue to receive services in the following period.